

Paymentech Online Reporting – Reference Guide for Clients

INTRODUCTION

The purpose of this guide is to allow the user to understand the use case for the ACT-0012 Submission Listing Paymentech Online Report. This report allows the user to see which transaction batches have been submitted to be processed by J.P. Morgan. It also gives summary details of the contents of each transaction batch.

Full report details follow.

1. Report Name

ACT-0012 Submission Listing.

2. Purpose of Report

The ACT-0012 report is the Submissions Listing Report. It displays the list of submission batches we have received on your behalf for the specified reporting period, with the number and value of transactions contained in each submission batch. Crucially, it also displays the time the submission was received so you can see if it was received prior to the J.P. Morgan cut-off time for processing of 10 p.m. (Eastern Standard time).

3. Use Case for Clients

The main use case for this report is to allow you to see what submission batches (and therefore transactions) have been received to be processed by J.P. Morgan on a specific date and time.

The report also directly links to the **FIN-0053 – Single Submission Summary** report. This is completed by clicking on the **Submission #** in the report. By doing this, you can then view the FIN-0053 and drill down into this report to confirm the contents of the submission batch in terms of individual Methods of Payments (MOP) and transaction type (For a full list of the possible action (transaction) types you can click on the header: Action Code).

4. Breakdown of Information Fields

Submission #: The unique identifier that J.P. Morgan assigns to the submission batch. As above, you can click on this number in the report to open the FIN-0053 report which drills down to the contents of the batch in terms of method of payment and transaction type.

PID #: Payment ID: This denotes the submitter you are using to submit transactions, J.P. Morgan or via a PSP (Payment Service Provider) – Cybersource for example. The PID # is the number J.P. Morgan assigned to the presenter.

PID Short Name: Short name of PID that is assigned by J.P. Morgan.

Submission Date/Time: Date and time the submission file was received by J.P. Morgan in EST. This is crucial in terms of the 10 p.m. J.P. Morgan processing cut-off time.

Transaction Count: Number of transactions in the submission batch.

Authorisation Count: Number of transactions in the submission batch with an authorisation only code.

Non-Financial Transaction Count: Transactions that won't have any impact on the Successful Net Deposit Amount of the batch.

Declined Deposit Count: Number of declined deposits with a negative authorization code received from the issuer.

Rejected Transaction Count: Number of transactions that were declined immediately by J.P. Morgan's front end checks.

Cancelled/On-Hold Deposit Count: Number of cancelled transactions or transactions in a hold status contained in the submission batch.

Cancelled/On-Hold Net Deposit Amount: Net value of transactions in a cancelled or on-hold status.

Successful Deposit Count: Number of successful transactions contained in the submission batch.

Successful Net Deposit Amount: Net value of successful transactions contained in the settlement batch.

Status: Status of batch can be one of the following three: Accepted, Cancelled or On-Hold. A batch could be on hold because it may contain duplicate transactions, there is a problem with our connection with Visa/Mastercard in terms of receiving the funds from the batch or J.P. Morgan has placed a hold on the batch for risk-related reasons.

See Figures 1 and 2

Currency Pair: Presentment: EUR - Euro/ Settlement: EUR - Euro
Reporting Period: From 08/25/2017 through 08/25/2017

| Submission # | PID # | PID Short Name | Submission Date/Time | Transaction Count | Authorization Count | Non-Financial Transaction Count | Declined Deposit Count | Rejected Transaction Count | Cancelled/On-Hold Deposit Count | Cancelled/On-Hold Net Deposit Amount | Successful Deposit Count | Successful Net Deposit Amount | Status |
|--------------------|-------|----------------|------------------------|-------------------|---------------------|---------------------------------|------------------------|----------------------------|---------------------------------|--------------------------------------|--------------------------|-------------------------------|----------|
| | | | 08/25/2017 02:22:34 AM | 11 | 0 | 0 | 0 | 0 | 0 | 0 | 11 | 789.34 | Accepted |
| Totals | | | | 11 | 0 | 0 | 0 | 0 | 0 | 0 | 11 | 789.34 | |
| Total Submissions: | | 1 | | | | | | | | | | | |
| Total Accepted: | | 1 | | | | | | | | | | | |

Figure 1

Once you click on the specific Submission # the following information is also displayed (This is the FIN-0053):

Currency Pair: Presentation: EUR - Euro/ Settlement: EUR - Euro
Reporting Period: From 08/25/2017 through 08/25/2017

| Submission # | | Submission Status: Accepted | | | | | | | | | |
|--------------|-------------------|-----------------------------|------------------------------|------------------------|-------------------------|----------------------------|-----------------------------|----------------------------------|--------------------------------|--------------------------|-------------------------------|
| Action Code | MOP | Total Transaction Count | Total Transaction Net Amount | Declined Deposit Count | Declined Deposit Amount | Rejected Transaction Count | Rejected Transaction Amount | Cancelled/ On-Hold Deposit Count | Cancelled/ On-Hold Net Deposit | Successful Deposit Count | Successful Net Deposit Amount |
| DP | VISA (VI) | 7 | 458.09 | 0 | 0 | 0 | 0 | 0 | 0 | 7 | 458.09 |
| DP | MasterCard (MC) | 4 | 331.25 | 0 | 0 | 0 | 0 | 0 | 0 | 4 | 331.25 |
| Sub Total: | | 11 | 789.34 | 0 | 0 | 0 | 0 | 0 | 0 | 11 | 789.34 |
| Totals: | | 11 | 789.34 | 0 | 0 | 0 | 0 | 0 | 0 | 11 | 789.34 |

Figure 2

5. Interaction with Other Reports

Although primarily a stand-alone report to view submission batches, time of submission and content of the batch, the ACT-0012 can be reconciled with the FIN-0010 report (Deposit Activity Summary). The figure on the FIN-0010 for Total Settled Deposits will match the Successful Net Deposit Amount field on the ACT-0012.

Also, the total number of submissions on the ACT-0012 can be reconciled to the Total Submissions on the FIN-0010.

Finally, as noted above, the report provides a direct link to the FIN-0053 Single Submission Summary Report.

Conclusion

Should you have any further questions or queries on the details of the ACT-0012 report, please contact our European Merchant Support team at this email address:

eumercantssupport@jpmorgan.com

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IC18-1174 PTO_ACT-0012 12/18